**MEETING REPORT**

**Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Meeting: 27/03/2024**

**Start Time: 13:00 End Time: 13:30**

**Meeting Location: Epoka Cafeteria**

**Moderator: Daniela Shahini Recorder: Edmir Kasapi**

**Other Members Present: Elisai Muraci, Irida Lala, Albina Kazia, Olsi Llavanji, Aldi Begaj**

**Members Absent: none**

**Topics Discussed:**

1. **How we will split the work for system requirements**
2. **Finding out references on how our system should work**

**Decisions Made:**

* **Daniela has split the tasks for each team member and everyone will be working on creating 5-7 system requirement for each user requirement.**
* **The workload will be tracked here:**

[**https://docs.google.com/document/d/1enM2zl7-ME5fge\_vlzwJyppQCN-F19zK7JBqF5uAkp4/edit**](https://docs.google.com/document/d/1enM2zl7-ME5fge_vlzwJyppQCN-F19zK7JBqF5uAkp4/edit)

**Tasks Assigned:**

**Tasks are here:** [**https://docs.google.com/document/d/1dKPRnEsrVKuakYwyHmH4lcxe7WDX8ZoSJ1GRQm\_ud-g/edit?usp=sharing**](https://docs.google.com/document/d/1dKPRnEsrVKuakYwyHmH4lcxe7WDX8ZoSJ1GRQm_ud-g/edit?usp=sharing)

**Time, Place, and Agenda for Next Meeting: 13:00 - 13:30 , Epoka Cafeteria, take notes from the professor and apply them to the requirements**